

# Gajendra Singh

## Electronics and IT support Engineer

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### Summary

Transitioning from Electronics & Communication and seeking for a full-time role in the field of Information technology/Electronics recently completed a full time three years Diploma in ECE branch and with this recently completed the Google IT Support Professional Certificate - an eight-month intensive IT support program that covers troubleshooting, customer service, networking, operating systems, system administration, and security and includes evaluative hands-on assessments.

### Education

**Diploma, Electronics & Communication**, Guru Nanak dev institute of technology, [Delhi, India]  
[2018–2021]

[Completed Diploma (Govt. Polytechnic) with Distinction]

### Credentials

<b>Google IT Support Professional Certificate</b>	[September/2021]
<b>Introduction to CyberSecurity</b>	[August/2021]
<b>Advance Excel</b>	[August/2021]
<b>Diploma in Computer Applications</b>	[July/2021]
<b>Web Development</b>	[August/2020]

### Experience

**Freelancer**, Upwork / Fiverr, [Delhi, India] [2020–present]

- This is an Online Freelancing which helps me a lot to develop amazing skills.
- This gives me the communication experience to chat/talk with other country's people.
- My regular tasks are to create Presentation, Docs, Spreadsheets, Video Editing, Graphics Designing and Social media Marketing.
- I have used a lot of softwares to complete above Work like Canva, MS Power point, Google slides for presentation related work, Google spreadsheets, MS Excel for Data entry and many other softwares like Adobe premier pro, Kinemaster, Filmora, Postershop, Adobe Photoshop etc.

### Projects

1. **Audio Transmission Through Li-Fi (Light Fidelity)**, [Delhi, India]  
Light fidelity is defined as Li-Fi is wireless communication technology which utilizes light to transmit data and position between devices
2. **IOT based robot control car**, [Delhi, India]  
This system can eliminate the human interface to reduce the error like handling, damage and it is also used in military services, home automation etc.
3. **E-commerce website**, [Delhi, India]  
Created an Ecommerce store using Html, Css, Bootstrap.

## Skills

- Basic computer architecture
- Operating systems (Windows, Linux)
- Remote connection and virtual machines
- Computer networking
- Software management
- Troubleshooting
- Customer service
- Routing concepts
- VPNs and proxies
- Permissioning
- Package and software management
- Process management
- Resource monitoring
- Systems administration
- Configuration
- Centralized management

## Soft skills

- Critical thinking
- problem-solving
- Ability to collaborate and to lead.
- Adaptability.

## Hobbies

Travel | Communication | Reading | Music | Gadgets